

OFFICE OF THE DISTRICT REGISTRAR
REGISTRATION AND STAMPS : KURNOOL.



No G1/III / 2010 Dated 15-9-2010

Society No. 933 of 2004

Sub :- Filling of List of Managing Body for the

Year 2010 - 2011

Filing-Reg.

Ref :- Letter from the President

Dated : 15-9-2010.

The list of Managing Body / for the Year / Year 2010 - 2011
have been received and filed in the concerned records.

To

The President,

Sri Kesava Reddy Educational Society

Balaji Complex Mandyaal

Kurnool District.

Medchal 15/9/10
DISTRICT REGISTRAR
KURNOOL



Manager

Keshava Reddy E-Learning School
Bachupally Village, Bachupally Mdl,
Medchal-Malkajgiri Dist-500090.
TELANGANA.

Principal

Keshava Reddy E-Learning School
Bachupally Village, Bachupally Mdl,
Medchal-Malkajgiri Dist-500090.
TELANGANA.

Sl. No	Name & father's name / Husband's name	Designation in the Society	Address	Signature
4	Y. SAI SHANKAR S/o. Y. SHIVARAMA KRISHNA PRASAD	JOINT SECRETARY	H.No. 5, RAIL ENCLAVES, SIKHA ROAD, SECUNDERABAD.	<i>Y. Sai Shankar</i>
5	M. SIRISHA REDDY W/o. D. ANJANA KUMAR REDDY	TREASURER	H.No. S/5-472 LINE, APSP CAMP, KURNOOL - 518001, KURNOOL DIST.	<i>M. Sirisha</i>
6	I. VENKATA RAMANA S/o. I. PENCHALAI AH	E.C. MEMBER	H.No: 8-3-228/635, RAMATH NAGAR, YUSUF GUDA, SHAIKPET, KHAIRATABAD, HYDERABAD	<i>I. Venk</i>
7	K. NAGARJUN RAO S/o. K. VENKATA RAMANA RAO	E.C. MEMBER	PLOT.No. 358, 4 th FLOOR, SARDAR PATEL NAGAR, KUKATPALLY, HYDERABAD	<i>K. Nagarjun</i>
8	K. NARENDRA S/o. K. SUBBARAO	E.C. MEMBER	H.No. 2-113/1, NEAR VENKATESHWARA SWAMI TEMPLE, NADENDLA, GUNTUR	<i>K. Narendra</i>

- That the above stated facts are true and correct to the best of my knowledge and belief, if proved to be false, all are liable for prosecution. This affidavit is sworn as required by the concerned authorities for the residential proof.
- Further I depose that the Notary who attested this affidavit is no way concerned to the above said facts.
- Hence the affidavit.

Solemnly affirmed and signed here at Kurnool.

On this the

N. S. Bharathi

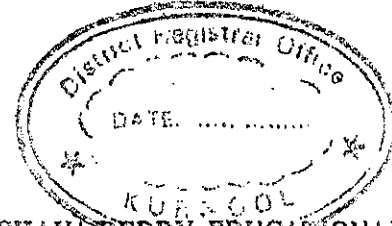
DEPONENT

BEFORE ME
NOTARY



ATTESTED

S. Md. AJAZ
S. Md. AJAZ, B.A., B.L.
ADVOCATE & NOTARY, G.O.M.S. No. 1307
Appointed by the Govt. of A.P.
H.No. 24/29, Ganigalli, KURNOOL.
Cell: 9848508863



RULES AND REGULATION OF "SRI KESHAVA REDDY EDUCATIONAL SOCIETY", BALAJI COMPLEX, NANDYAL, KURNOOL DT.

1. Name of the Society : SRI KESHAVA REDDY EDUCATIONAL SOCIETY
2. Address : BALAJI COMPLEX, NANDYAL, KURNOOL-DT.

3. MEMBERSHIP OF THE SOCIETY :

I. a) All the persons who are Indian Nationals and above the Age of 18 Years and are of sound

Mind and are eligible to the Members of the Society. Their Membership shall be approved

By the Executive Committee on acceptance of Rs.100/- as admission Fee and a Monthly Subscription of Rs. 10/- each. All subscriptions shall be paid every year i.e., before closing the Financial year.

b) Every member shall contribute a monthly subscriptions of Rs.10/- if any member fails to pay the subscriptions for 3 continuous months his name will be deleted from the list of members of the society.

c) The members shall be loyal and faith full to the society.

d) The membership of the Society shall be opened to all and shall not be restricted to Any particular caste, religion, caste, creed, Sex, etc.,

e) The Society shall maintain an up to date Membership register, records and addresses of all the members with the date of admission and date of termination if any.

II CEASATION OF MEMBERSHIP : Any member shall cease to be a member

a. On the acceptance of his resignation approved by Governing body.

b. On his death.

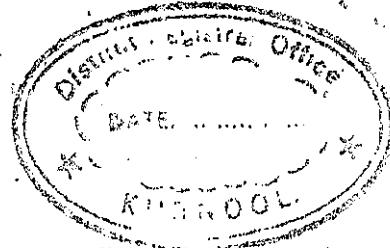
c. On his becoming unsound, mad and suffering from Chronic diseases as per Medical Reports.

d. On termination of his/her membership by the Society as provided in the Rules and Regulations or on conviction of any Court of Law and shall expel any member with the approval of 3/5th of the majority of the Executive Body on the proof of the violation of the Rules and Regulations of the Society.

e. No person shall be entitled to vote or be counted as a member whose subscription at the relevant time has been in arrears for a period exceeding three months. In such cases he will automatically ceases to be a member and will lose his right to be a member.

f. If any member acts against the wishes of the Society or fraudulently indulges or violates the aims and objects of the Society his membership shall be terminated.

N.S.B. HANAYAKI



III. RESIGNATION : Resignation by any member shall be through a notice served to the President with at least one month notice, acceptance of the same shall be intimated within 10 days of the Governing body meeting where it will be discussed and accepted.

4. GENERAL BODY AND FUNCTION : The General Body shall consist of the founders and Co-Op., members only. They must meet at least once in a year, in the month of January. A Quorum of the General Body shall be $3/5^{\text{th}}$ of the membership. The adjourned meeting of the General Body need not have Quorum. The annual general body meeting shall be convened for the following purposes :

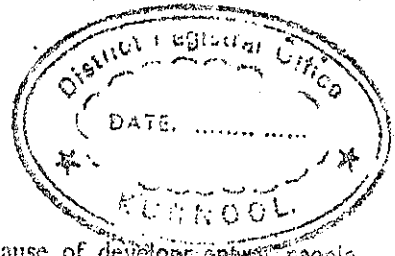
- a. Shall elect members of the Executive Committee when their term of office expires and shall Co-op., the members, from various fields pertain to development to the General Body.
- b. Shall receive Annual Reports and Audited Statement of accounts.
- c. Shall approve the Budget.
- d. Shall appoint the Auditors.

5. MANAGING COMMITTEE : The complete Management and control of the Society shall rest on the Management Committee of the Society. The Managing Committee of the Society shall consist of a President, Vice-President, a Secretary, Treasurer, Jt. secretary and 2 members tot in 7 members. The members of the managing committee shall be elected at a General Body meeting. The members of the managing committee shall hold the office for a period of 5 years at a time and that period shall end always with the conclusion of an Annual General Body Meeting. The executive committee shall be the authority for the Society for all its functions. The executive body shall consist of not less than and not more than 7 members. The managing committee shall meet at least 4 times in a year by a notice specifying the Venue, Agenda, Time of meeting, the notice shall be given to all members at least 10 days in advance.

FUNCTIONS OF THE MANAGING COMMITTEE :

1. It shall have powers to employ persons.
2. It is responsible for the smooth running and management of funds for advancement of the Society.
3. It shall receive Donations either in cash or in kind, Grants, Contributions, raise loans etc.

K. S. Ph. Prashni



4. It shall do such other things as to promote the cause of development of people.
5. It shall make rules and regulations as it thinks fit for the efficient management of the affairs of the Society
6. It shall give notice to all General Body members 15 days in advance specifying the Venue, Agenda, and time of meeting of the General Body Meeting .
7. It shall exercise direct control over the following :
 - a. Personal working in the Society administration and discipline.
 - b. Finance, Establishment and Records.
 - c. Transport, Equipment, Machinery and stores.
 - d. Buildings and Contributions.
 - e. All movable and Immovable properties..
8. The Executive body may appoint from among themselves or from outsiders another officers for the efficient better management of the organisation and fix their remuneration.
9. The Managing Committee can reserve for itself the right to admit or not to admit , a person who applies for membership.

6. MEETING OF THE EXECUTIVE COMMITTEE :

The Executive Committee shall meet ordinarily once in a month and meet often for any special purpose which may be fixed, by the Secretary in consultation with the president or Vice President of the Society.

The meeting shall be presided over by the president or in the absence of the president, by the Vice-president or in the absence of the President and Vice - President by a member elected from among the member present.

Any member of the Executive Committee who absent himself without Permission Of the committee for any three Executive meetings shall cease to be member thereof. But he may for sufficient cause, be restored as a member by the Executive Committee.

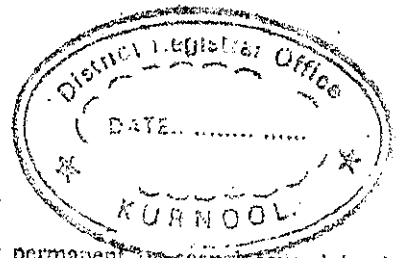
Any vacancy caused in the Executive Committee by the resignation or otherwise shall be filled up by co-option by the other members of the Executive Committee.

7. QUORUM OF EXECUTIVE COMMITTEE:

The quorum for the meeting of the Executive Committee shall by 3/5th of the members.

All the matters and resolutions of the Executive Committee shall be decided and carried by a majority vote, and in case of vitas bear equal on both sides, the president of the meeting shall exercise hi casting vote

N.S.Bhargava



8. FILLING THE VACANCIES : Vacancies either permanent or casual caused in the Society can be filled by the governing body by Co-option for the unexpired portion of the term of the office . .

9. BUDGET : The managing committee shall present the budget of the Income and Expenditure of the Society prepared by the secretary on the aims and objects of the Society once in a year and get it approved and adopted.

10. FUNCTIONS OF THE OFFICE BEARERS :

1. PRESIDENT :

The President shall be the overall in charge of the Society and shall preside overall meetings of the Society. He can also advise the Secretary to call for emergency meetings of the managing committee at least by giving 3 days prior notice.

2. VICE PRESIDENT : In the absence of the President or on the authorisation of the President the Vice President can act as President.

3. SECRETARY : The Secretary shall act as the Chief Executive Officer of the society and shall be responsible for all day today activities, in addition to the specific activities mentioned below

a. The Secretary shall be entitled to borrow loans or take advances or accept either in kind or cash on behalf of the Society for the purpose of aims and objects of the Society

b. The Secretary of the Society shall be entitled to raise loans and advances from any commercial banks or financial institutions on behalf of the Society and such funds should be exclusively used for the purpose of achieving the main objects and aims of the Society. He shall present the annual report of the Society to general body. He shall be responsible for all kinds of activities that are sponsored by the Society. The Bankers of the Society shall be approved by the president. All the funds negotiable instruments, bank accounts and operations shall be jointly by the chairman and treasurer.

c. The secretary can convene the meetings of the executive committee as well as meetings of general body

d. He shall maintain all the records of the Society and issue notices for all the meetings in the end with consultation of the President

N. S. Pharooh



- e. The secretary shall also be the member of the governing body and shall be paid the remuneration which will be fixed by the governing body of the Society. He shall present the accounts and reports to the executive body periodically and shall cause maintenance of accounts and records in close association with the treasurer. He shall be responsible for the selection of staff of the Society and shall be responsible for any disciplinary action if necessary.
- f. He shall prepare the plans and programs basing on the objectives of Society
- g. He shall be responsible for overall day to day administration for the smooth running of the Society
- h. He shall function as the main executive of the Society

4. TREASURER :

- a. The treasurer shall be responsible for the maintaining all the accounts for the finances received from the governing body.
- b. He shall attend to the Annual Audit and preparation of financial reports in close association with the secretary.
- c. He shall be responsible for maintenance of all accounts books and shall represent the same to all proper authorities.

11. FUNDS : Funds for the execution of aims and objects of Society shall be collected by way of

- a. Donations either in cash or in kind
- b. Contributions
- c. Gifts either in cash or in kind
- d. Any other funds raised or received from the well wishers of the Society

The funds of the Society so collected shall be spent only for the purpose of attaining the main objects and aims of the Society and no portion thereof shall be paid or transferred either directly or indirectly to any of its members by any means.

The Society will endeavor to raise more funds needed for the attainment of main objects by other enterprises which may generate more resources to the Society, which can yield a surplus income to be used for the public charitable purposes of the Society

- #### 12. VOTING : Each member shall have one vote and the co-opted members do not have any voting power. However they can participate in discussions on invitation. In case of a tie, the President shall have a casting vote.

N.S. Bhaavathi



13. **AMENDMENTS** : No amendments or alterations shall be made for the purpose as mentioned in the Memorandum of Association unless it is voted by 3/5th of the members present at a meeting of the general body convened for the purpose and confirmed by 3/5th of the members present at a second special meeting after an interval of one month. Any amendments to the Byelaws of the Society will be carried out only with the prior approval of the Commissioner/ Director of Income Tax [Exemptions].
14. **WINDING UP** : In the event of dissolution of the Society all the remaining funds and assets after the full satisfaction of the liabilities of the Society having similar aims and objects. In the case of winding up of the Society the assets that remain after satisfying all the liabilities of the Society shall be given to the Society having registration under Sec 12 A of the Income Tax Act 1961 and recognized under Sec 80 G.
15. **INVESTMENTS** : The surplus money of Society shall be invested only in securities referred to in Sec 11(5) of Income Tax Act 1961.
16. **AUDIT & ACCOUNTS**
The Society shall follow financial year for the preparation of Financial statements. The Society shall prepare Receipts and Payments, Income & Expenditure account, Balance Sheet every year. The accounts of the society will be audited by a Qualified Auditor/Chartered Accountant every year to be appointed by the Society at every annual general meeting.
17. **PROXY** : There shall be no voting by proxy.
18. The Society will not undertake any activity outside India.
19. The Society formed by us is a public charitable one and it is an irrevocable society.
20. **SUIT** The society shall sue or be sued in the name of the president.
21. **PROPERTY** : Any Judgment for the recovery of the property shall be enforced against the property of the society only.
- ALL OTHER PROVISIONS OF THE SOCIETY REGISTRATION ACT NOT Specially mentioned therein shall apply to this society.

N. S. Bhavathi
PRESIDENT


Manager

Keshava Reddy E-Learning School
Bachupally Village, Bachupally Mdl,
Medchal-Malkajgiri Dist-500090.
TELANGANA.


Principal

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